

## FINE CHINA INSTRUCTIONS

1. CHINA IS LOCKED, PERMISSION TO USE MUST BE OBTAINED FROM THE WOMEN'S BOARD. IT IS NEVER TO BE USED FOR PRIVATE PARTIES.
2. CHINA IS STORED IN A MOBILE WOODEN CABINETS IN THE FREEZER ROOM. KEYS TO BOTH THE FREEZER ROOM & CABINET ARE KEPT BY THE WOMEN'S CLUB PRESIDENT AND THE HOUSE CHAIRMAN
3. EACH SECTION OF THE CABINET HOUSES TWENTY-FIVE (25) COMPLETE PLACE SETTINGS: DINNER PLATE, SALAD PLATE, BREAD/BUTTER PLATE, & SAUCER. CUPS ARE LOCATED IN A SEPARATE CABINET ALSO WITH 25 TO EACH SECTION CABINET ARE MOVEABLE (ON CASTINGS), SO YOU CAN WHEEL ENTIRE CABINET ONTO FLOOR OR REMOVE EACH INDIVIDUAL SECTION AND CARRY IT IF YOU WISH. EACH CHINA ITEM IS SEPARATED BY A PLASTIC SEPARATOR SHEET. AS CHINA IS REMOVED BE SURE TO KEEP SEPARATORS IN EACH SECTION SINCE YOU WILL NEED THEM WHEN PACKING AWAY.
4. WHILE CHINA IS BEING WASHED, SOMEONE HAS TO BE RESPONSIBLE FOR CHECKING CLEANLINESS QUALITY TO INSURE IT IS CLEAN & DRY BEFORE PACKING AWAY. THERE HAVE BEEN PROBLEMS IN THE PAST WITH GREASE FILM AND WATER SPOTS LEFT DUE TO HOT WATER PROBLEM WITH DISHWASHER.
5. ONCE CHINA IS CLEAN & DRY, IT MUST BE PACKED BACK INTO THE CABINETS AS IT WAS FOUND, TWENTY-FIVE SETS TO A SECTION, PLASTIC SHEETS INBETWEEN.
6. REPORT ANY MISSING OR ACCIDENTAL BREAKAGE IMMEDIATELY TO A BOARD MEMBER.
7. RETURN LOCKED CABINETS TO FREEZER ROOM
8. RETURN KEYS TO PROPER INDIVIDUAL
9. GO HAVE A DRINK!!